



SkillsUSA empowers its members to become world-class workers, leaders and responsible American Citizens. We improve the quality of our nation's future skilled workforce through the development of SkillsUSA Framework skills that include personal, workplace and technical skills grounded in academics. Our vision is to produce the most highly skilled workforce in the world, providing every member the opportunity for career success.

Delaware SkillsUSA is looking for highly motivated individuals who are willing to redefine how we can fulfill the mission of the national organization while under the leadership of Delaware Department of Education.

Please contact **Andrea Keen** andrea.keen@doe.k12.de.us for interest

Associate Director of Student Voice

- Work collaboratively with the Delaware SkillsUSA Director and Assistant Director to serve as the State Officer Leadership Team Advisor.
 - Guide the state officer/leadership team in creating a mission, vision and goals of the state officer/leadership team that align with the national mission, vision and goals of SkillsUSA for each year of service.
 - Guide state officers in creating an annual Charge and Outcomes document to map out goals and activities for monthly officer meetings.
 - Support state officer/leadership team to facilitate scheduling of monthly meetings for the purpose of:
 - Assisting local chapter advisors in developing local chapter leaders
 - Providing input for annual SkillsUSA local and state competition
 - the planning of SkillsUSA annual awards ceremonies
 - planning community service events
 - participating in Delaware State Officer Leadership Training and Fall Leadership Conference
 - other SkillsUSA specific leadership activities
 - Lead the state officer/leadership team to develop resources to assist in the development of local chapters and local chapter leadership.
 - State officer/leadership team will develop media content surrounding Delaware SkillsUSA that can be shared on several social media platforms as well as Delaware SkillsUSA website content
 - Attend National and regional SkillsUSA events for the purpose of representing Delaware SkillsUSA Leadership Team and/or chaperoning the state officer team
 - Plan and arrange travel accommodations for the State Officer team when needed